

Club Policy #001

Preamble

This club policy is designed to add an additional application requirement that must be approved prior to a club member becoming a member of the Executive team. This is to ensure that the club's elected executives are of good character and possess the necessary skills to run the club, thus ensuring overall success of the club.

1. Definitions

- (a) **Outgoing Executive** means the Executive team which was elected in the previous year or term of election (12 months).
- (b) **Approved Member** means a member of the club who has had their executive application approved by the Outgoing Executive.
- (c) **Suitability Criteria** are the values expected of a Snowsports executive, outlined in clause 2.2(a)(iii).

2. Election and Appointment of the Executive and Committee Members

2.1 In addition to the specific requirements set out in the Club Constitution, in order to be elected as a member of the Executive, members must also:

- (a) Have had their application to the role approved by a majority of the Outgoing Executive; or
- (b) Be a member of the Outgoing Executive.

Note: In the case of Outgoing Executive members wishing to continue acting as an executive, they do not need to submit an application but must be re-elected at an AGM/SGM as per The Constitution.

2.2 Application Requirements

- (a) In accordance with section 2.1, for members to be eligible for election as an Executive or General Committee Member, they must submit an application to the Outgoing Executive prior to election at an AGM or SGM. This is to ensure that:
 - (i) All elected Executives are deemed to be of good character by the Outgoing Executive; and
 - (ii) All elected Executives are deemed to possess the skills necessary to carry out their elected role; and
 - (iii) All elected Executives meet the Suitability Criteria. These include:
 - Leadership
 - Communication Skills
 - Organisational Skills
 - Willingness to learn and perform the duties of their elected role
 - Be passionate about the Club or snowsports.

- (b) The application form to be an executive must:
 - (i) Be accessible to all members (whether this be online or through another reasonably accessible medium).
 - (ii) Contain questions that assess the ability of candidates against the above-mentioned Suitability Criteria.

2.3 Process Requirements For New Executives

- (a) Once applications have been received, the Outgoing Executive must use these applications to determine which candidates satisfy the Suitability Criteria and approve their applications (Approved Members) in line with clause 2.3(b).
- (b) In order to avoid a conflict of interest, if an Outgoing Executive member applies for an executive role, that outgoing executive member may not partake in the approval process for any applicant applying to the same role to which the Outgoing Executive member is applying. *(Example: If a member applies to be President, and the outgoing Vice-President has or intends to apply for the role of President the outgoing Vice-President may not be involved in approving or denying any applicants for the role of President.*
- (c) The Outgoing Executive should then put forward these Approved Members at an AGM or SGM for the club members to vote on whether these Approved Members should be elected as Executives. This must be done in line with the club Constitution.
- (d) For clarity, an Approved Member must receive more than 50% of votes in favour of their election to become an Executive member.
- (e) In the event that the Approved Member does not meet the required threshold of more than 50% of votes, the Outgoing Executive may:
 - (i) Call a revote for the Approved Member; or
 - (ii) Ask for nominations for the role from the members present and choose to make a member an Approved Member who shall then be voted on by the club as per clause 2.3(b); or
 - (iii) Choose not to put forward any further candidates, in line with subsection 2.3(e).
- (f) If the Outgoing Executive selects not to put forward any further candidates, another member of either the newly elected Executive may continue to temporarily fulfil the duties of the role until a new Approved Member is elected.

2.4 Process Requirements for Re-Election of Outgoing Executive

- (a) If a member of the Outgoing Executive wishes to be re-elected, they must be approved by the other members of the Outgoing Executive by obtaining more than 50% of votes.

3. Removal of this Policy

- (a) This club policy may be removed at any time through either:
 - (i) A Vote at an AGM or an SGM or;
 - (ii) UC Life may remove this policy at any time.
- (b) To remove this policy the Vote must receive more than 50% of votes in favour of removing this

policy

- (c) Note: This Policy is designed to act in the best interests of the club. If upon application to UC Life from any Member of the Club, UC Life determines that this Policy is no longer in the best interests of the club, it is recommended that UC Life remove this policy.