Large Photobooth Instructions

Set up

- Photo booth
- Printer
- Backdrop
- Props
- Photo paper
- Prop table (if available)
- Power point/extension cord

How to Use:

- Take off cover and lay the photobooth down on its front (Carefully)
- Pull down the legs from the side and attach the 2 leg connectors (in the cover) using the provided screwdrivers.
- Stand up Photobooth and plug main power chord in, at this point the ring light should be on.
- Open the back on the machine, squish the power board up against the wall and plug the printer into place (there are two chords that correspond to sockets in the back of the printer)
- Turn on the computer box so it glows blue, not red.
- Once computer is up and running, tap the photobooth icon in the centre of the screen, then enlarge the window. TA DA! Ready to go.
- Set up the backdrop, each number on the metal bar corresponds with the same number on another piece, connect those two pieces until you have a complete frame
- Stretch and slide the backdrop over the frame.

Notes:

- If the printer runs out of paper:
    - There will be a red light showing instead of green on the front of the printer
    - Take printer out (still connecting to power) and open the front
    - Take out the empty roll AND coloured photopaper roll even if not empty
    - Place new rolls into the holders and close the front of the printer.
    - A green light should now be showing. If not, please call UCLife.

Pack Up:

- Follow the set up instructions backwards.